

# Downshire Brass

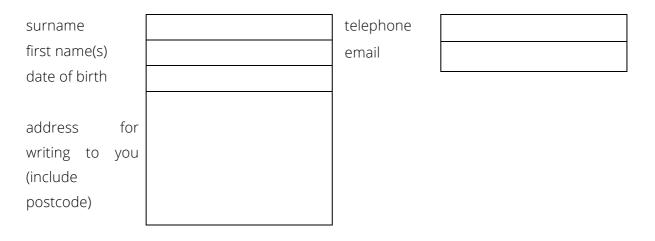
## Complaint Form

Please use this form to tell us about your complaint. If you're not sure about anything, or have difficulties filling in this form, please contact the Downshire Brass Secretary at: <u>secretary@downshirebrass.com</u>. Complaints can also be made privately and in person to any Officer of the Band.

You can download this form off our website (<u>www.downshirebrass.com</u>) to complete by hand and post back to us.

#### \_\_\_\_\_

#### first, please give us your details



### if you are complaining on behalf of someone else please give us their details

their name	rela
	to y
	tele
address for	em
writing to them	
(include	
postcode)	

lationship you ephone nail



#### please tell us what your complaint is about

(please provide as much detail as possible, including: relevant dates; persons involved etc.)

please read and sign this declaration

#### 11

I would like the Officers of Downshire Brass to consider my complaint. I confirm that all the information I have given is true and accurate to the best of my knowledge. I understand that:

- You will use the details provided on this form to see if you can help with my complaint.
- You may require more information from me and may contact me using the details provided.
- If you can't help with my complaint, you will afford me the chance to query anything I don't understand or agree with.

11

Date: .....

Signature: .....

